

Application to
WEST TISBURY HISTORIC DISTRICT COMMISSION

All applications should be submitted in person or by mail or email to office of Building Inspector, Town Hall, P.O. Box 278, West Tisbury MA 02575 (inspect@westtisbury-ma.gov)

For questions re application contact Sean Conley, Chair WTHDC 508-693-6677 (nautilus@vineyard.net)

Check type of Certificate applied for:

☒ CERTIFICATE OF APPROPRIATENESS for work as described and exhibits filed.

☐ CERTIFICATE OF NON-APPLICABILITY for the following reasons:

- ☐ Not visible from any public street, public way, public park, or public body of water.
- ☐ Reconstruction similar to original following fire or other disaster.
- ☐ Maintenance, repair or replacement, using same design, materials, colors.
- ☐ Proposed work, materials and colors exempted from review by the Commission.
- ☐ Meeting requirements certified by authorized public officer to be necessary for public safety because of unsafe condition.
- ☐ Other.

☐ CERTIFICATE OF HARDSHIP for a determination as to whether owing to conditions especially affecting the building or structure involved, but not affecting the historic district generally, failure to approve an application will involve a substantial hardship to the applicant, and as to whether such application may be approved without substantial detriment to the public welfare, and without substantial derogation from the intent of the WTHD By-Law.

LOCATION OF WORK 1051 STATE ROAD Assessor's Map 32 Lot 61

OWNER:

Name WT CONGREGATIONAL CHURCH/Helen Porter

Mailing address P.O. Box 3000, PMB 3111, WEST TISBURY, MA 02575

Email OFFICEWTISCONG@GMAIL.COM Telephone (508) 693-2842

APPLICANT (if not Owner):

Name HUTKER ARCHITECTS/MATTHEW CRAHER

Mailing Address P.O. Box 2347, VINEYARD HAVEN, MA 02568

Email MCRAHER@HUTKERARCHITECTS.COM Telephone (508) 548-8079

DESCRIPTION OF PROPOSED EXTERIOR WORK: attach to application if space needed

(SEE ATTACHED)

EXHIBITS: Drawings, specifications, photographs, materials and colors attached to application.

(SEE ATTACHED)

CHECKLIST:

- ☒ site plans showing existing structures and proposed changes
- ☒ photographs of existing conditions
- ☒ list of materials and /or color samples / catalog cuts
- ☒ scaled architectural drawings of proposed work if required

Signatures

Helen V. Porter 8-26-26
OWNER and /or Date

Matthew Craher 8-26-26
APPLICANT Date

Incomplete applications will be returned.

Received by WTHDC: Date _____ By _____



First Congregational Church or West Tisbury – Scope Narrative 08.28.2026

Project Name: First Congregational Church of West Tisbury
Project Address: 1051 State Road, West Tisbury, MA.

Brief Summary: The scope of work described herein and reflected in the documents submitted with the application is for an addition to the existing historic Church that will replace the current Parish Hall. The current Parish Hall addition, completed in the 1950s and renovated in 1983, is no longer up to the task of supporting the current community, congregation, or the Church's Missions. The demolition of the existing Parish Hall will make room for a new Parish Hall that is focused on improving accessibility and better support spaces. The proposed design matches the existing exterior finishes and includes relocating the accessible ramp closer to Music Street and the installation of an emergency generator and an associated enclosure.

Project Team:

Architect: Hutker Architects, Inc.
Partner; Mark Hutker | Principal & Project Manager; Matthew Cramer

Civil Engineer / Land Surveyor: Sourati Engineering Group
Principal; George Sourati | Project Manager; Bryan Collins

Structural Engineer: Sourati Engineering Group
Principal; George Sourati | Project Manager; Chuck Creighton

Landscape Architect: (t.b.d.)
Principal; (t.b.d.)

Contractor: (t.b.d.)
Project Manager; (t.b.d.)

HUTKER

ARCHITECTS

First Congregational Church or West Tisbury – Materials List 08.28.2026

Project Name: First Congregational Church of West Tisbury
Project Address: 1051 State Road, West Tisbury, MA.

Roof: Asphalt shingles to match existing in color and size

Siding: 3-1/2" beveled cedar siding, painted

Windows: Prefinished aluminum clad wood windows by Marvin; Ultimate collection in "Stone White"

Doors: Painted Fir doors by Simpson Door Co.

Trim: Cedar, painted to match existing trim
8" wide corner boards
6" tall base with bevel
5/4 x 5 window head casing
1 x 5 window jamb casing
2" +/- window sill nosing

Shutters: Cedar, painted to match existing shutters

Gutters and Downspouts: "1/2 Round" zinc coated copper gutters with 3" diam. Zinc coated copper round downspouts

Ramp, Decking, and Stair Treads: 1x4 Mahogany left to weather naturally

Stair Risers and Show Stringers: 1 x Acre painted to match existing trim

Deck Skirt: Spaced 1 x 4 Acre, painted to match existing trim

Stair Guardrails: Mahogany, painted to match existing trim
5" x 5" painted newel posts with cap and base
2 x 2 painted balusters
Painted top rail
Painted bottom rail

Ramp Guardrails: Mahogany, painted to match existing trim
Spaced 1 x 4
Painted top rail

Handrails: White bronze, 2" diam. round

Foundation: Cast in place concrete

Roof Slope: Upper roof to match existing, 6.5 +/- to 12
Lower roof, 8 to 12
Dormer roof, 4/12

Walkways: Repair with matching brick